



August 21, 2024
East Otter Tail Soil and Water Conservation District
Regular Monthly Board Meeting to be held at 7:30 a.m.
801 Jenny Ave SW, Perham MN 56573

Agenda

1. Call meeting to order by Chairperson Lyle Dittmann
2. Adopt Agenda
3. Approve previous month Board Meeting Minutes
4. Treasurer's Report
5. Bills Paid and Payable
6. Cost-Share
7. District Manager's Report
8. District Conservationist's Report
9. County Commissioner's Report
10. Other Agency Reports

Old Business

11. TSA Update
12. Fairgrounds Building Committee Update

New Business

13. Meetings and Trainings
14. WBIF Watershed Grant – LGU Pooling Agreements – Approval for Darren to sign
15. HACH DR6000 – Purchase new machine – MDA funded
16. Resolution for SWCD Aid Guidelines
17. Esser contract renewal
18. Public Comments
19. Adjourn



Date	Meeting
8/5/2024	Crow Wing 1W1P Citizens Advisory Committee - Staples
8/7/2024	Crow Wing TAC Meeting - Staples
8/19/2024	Wadena Board Meeting
8/21/2024	EOT Board Meeting
8/22/2024	Otter Tail County Budget Committee Meeting – Fergus Falls
8/30/2024	CLC Field Day – CLC Staples Campus
9/2/2024	Labor Day Holiday
9/16/2024	Wadena Board Meeting
9/18/2024	EOT Board Meeting
10/14/2024	Columbus/Indigenous Peoples Day Holiday
10/16/2024	EOT Board Meeting
10/21/2024	Wadena Board Meeting
10/29-31/2024	BWSR Academy - Baxter
12/2-4/2024	MASWCD Annual Convention - Bloomington



MINUTES FROM THE JULY 17, 2024, BOARD MEETING

The meeting was called to order by Chairperson Lyle Dittmann at 7:32 a.m.

Members Present: Chairperson: Lyle Dittmann
Vice Chairperson: Steve Inwards
Secretary: Terry Greenwaldt
Public Relations: Wayne Enger
Treasurer: Bruce Albright

Others Present: County Commissioner: Dan Bucholz
District Manager: Darren Newville
Administrative Assistant: Chantal Tougas
Ass't District Manager: Anne Oldakowski
NRCS District Conservationist: Troy Baumgart

Agenda: Add Long Prairie Fiscal Agreement and Cost Share items to agenda. Motion made by Wayne Enger, second by Terry Greenwaldt to adopt the agenda as presented with additions. Opposed: none, motion carried.

Approve Board Meeting Minutes: Motion made by Terry Greenwaldt, second by Wayne Enger to approve the Board Meeting Minutes as presented. Opposed: none, motion carried.

Treasurer's Report: Motion made by Terry Greenwaldt, seconded by Wayne Enger, to approve the Treasurer's Report as presented, subject to audit. Opposed: none, motion carried.

Bills Paid & Bills Payable: Motion made by Wayne Enger, second by Terry Greenwaldt, to approve the Bills Paid and Bills Payable as presented. Opposed: none, motion carried.

7:50am, Lyle Dittmann joined the meeting

LCCMR GRANT – P23-2944

P23-2944-01; Brad Smith; Eastern & Woodside Townships, (Bertha & Wykeham Townships Todd County); is requesting cost share final payment for his forest stewardship plan. The final cost of the was \$4,109.00 with a cost share payment of \$3,081.75, which is 75% of the total cost. Motion made by Steve Inwards, second by Terry Greenwaldt to approve. Opposed: none, motion carried.

OTTER TAIL WBIF – C23-4546

6-C23-4546-07; David Helgerson; Dora Township, Section 24; is requesting cost share final payment for his shoreline critical area planting. The final cost of the project was \$3,299.87 with a cost share payment of \$2,474.90, which is 75% of the total cost. Motion made by Wayne Enger, second by Terry Greenwaldt to approve. Opposed: none, motion carried.



6-C23-4546-09; Cecile Guck; Pine Lake Township, Section 4; is requesting cost share final payment for her shoreline critical area planting. The final cost of the project was \$3,452.98 with a cost share payment of \$2,589.74, which is 75% of the total cost. Motion made by Terry Greenwaldt, second by Wayne Enger to approve. Opposed: none, motion carried.

6-C23-4546-10; Jay Martell; Pine Lake Township, Section 9; is requesting cost share final payment for his shoreline critical area planting. The final cost of the project was \$2,534.60 with a cost share payment of \$1,900.95, which is 75% of the total cost. Motion made by Wayne Enger, second by Terry Greenwaldt to approve. Opposed: none, motion carried.

6-C23-4546-12; Jared Lotzer; Hobart Township, Section 29; is requesting cost share final payment for his shoreline critical area planting. The final cost of the project was \$2,962.08 with a cost share payment of \$2,221.56, which is 75% of the total cost. Motion made by Wayne Enger, second by Terry Greenwaldt to approve. Opposed: none, motion carried.

6-C23-4546-14; Bruce Hoekstra; Edna Township, Section 14; is requesting cost share final payment for his shoreline critical area planting. The final cost of the project was \$1,561.15 with a cost share payment of \$1,170.86, which is 75% of the total cost. Motion made by Terry Greenwaldt, second by Wayne Enger to approve. Opposed: none, motion carried.

6-C23-4546-26; Brandon Kern; Otter Tail Township, Section 1; is requesting cost share assistance for an abandoned well sealing. The estimated cost of the project is \$850.00 with cost sharing of \$637.50 or 75%, whichever is less. Motion made by Terry Greenwaldt, second by Wayne Enger to approve. Opposed: none, motion carried.

6-C23-4546-27; Suzanne Tweten, et al; Dora Township, Section 8; is requesting cost share assistance for a forest stewardship plan. The estimated cost of the project is \$570.00 with cost sharing of \$427.50 or 75%, whichever is less. Motion made by Wayne Enger, second by Terry Greenwaldt to approve. Opposed: none, motion carried.

6-C23-4546-28; RD Offutt Farms Co; Gorman Township, Section 20; is requesting cost share assistance for a grade stabilization practice/underground outlet. The estimated cost of the project is \$10,765.15 with cost sharing of \$8,073.86 or 75%, whichever is less. Motion made by Terry Greenwaldt, second by Wayne Enger to approve. Opposed: none, motion carried.

SOIL HEALTH COST SHARE – P23-2716

P23-2716-01; Kelly Karsnia; Gorman Township, Section 25; is requesting cost share final payment for his tree & shrub establishment practice. The final cost of the project was \$2,315.90 with a cost share payment of \$1,736.93, which is 75% of the total cost. Motion made by Wayne Enger, second by Terry Greenwaldt to approve. Opposed: none, motion carried.

P23-2716-02; Daren Myren; Folden Township, Section 35; is requesting cancellation of his cost share contract. Motion made by Terry Greenwaldt, second by Wayne Enger to approve. Opposed: none, motion carried.



REDEYE WBIF – C21-3238

C21-3238-32; Steve Inwards; Eastern Township, Section 18; Authorization to amend contract due to a decrease in acres for the cover crop project, with a new total cost of \$30,504.00, and flat-rate cost-share payment of \$10,168.00 per year for 3 years. Motion made by Terry Greenwaldt, second by Wayne Enger to approve, with Steve Inwards abstaining. Opposed: none, motion carried.

LOCAL CAPACITY COST SHARE

P21-2734-02; Nick Leonard; Dora Township, Section 33; is requesting cost share final payment for his tree & shrub establishment practice. The final cost of the project was \$15,686.64 with a cost share payment of \$11,697.75. Motion made by Wayne Enger, second by Terry Greenwaldt to approve. Opposed: none, motion carried.

District Manager's Report: Presented by Darren Newville.

District Conservationist's Report: Presented by Troy Baumgart

County Commissioner's Report:

- County fairs are coming up with the EOT & WOT on different weekends
- Friday is the DNR tour of West Otter Tail county, Wednesday there is a tour in Crookston of their recycling process
- COLA meeting is the 3rd Thursday of the month. There was a discussion of wake boarding at the last meeting. Big boats are stirring up lakes 20' down
- Nothing is getting done with the EMS situation, there will be a meeting in August with the county commissioners and EMS
- Dan will be the head greeter at Breakfast on the Farm

Other Agency Reports: none present

Old Business

TSA Update: nothing to report, next meeting will be 7/31 in Mahanomen

Fairgrounds Building Committee Update: Building will be torn down and the Fairground committee has found a place for us to store equipment. General quote for a new building was over \$100k

New Business

Meetings/Trainings: nothing to approve

2025 Draft Budget: Review of the proposed 2025 budget. Motion made by Wayne Enger, second by Bruce Albright to approve the 2025 budget. Opposed: none, motion carried.



2024 MASWCD Awards Nominations: Forrest Briard, who is MAWQCP certified, was suggested for the EOT conservationist award for 2024. Motion made by Terry Greenwaldt, second by Wayne Enger to approve. Opposed: none, motion carried.

Lakes Country Service Co-op Agreement: Motion made by Bruce Albright, second by Wayne Enger to approve for Darren to sign the Grant agreement. Opposed: none, motion carried.

Long Prairie Agreement: Motion made by Wayne Enger, second by Terry Greenwaldt to approve signing the agreement. Opposed: none, motion carried.

Public Comments: Discussion of shoreland areas. Lakeshore landowners should have a regulation similar to the buffer. SWCD policy should be to not provide cost share to address issues caused by landowners clear cutting their shoreline and other similar situations. Motion made by Wayne Enger, second by Steve Inwards to approve. Opposed: none, motion carried.

Adjourn: Meeting was adjourned at 9:52 a.m.